



75
Azadi Ka
Amrit Mahotsav



Prospectus cum Handbook of Information 2023-24

PROPOSED ADMISSION CALENDER/SCHEDULE FOR SESSION 2023-24

Sr. No.	Period	Days	Remarks
1	30/06/2023 to 08/07/2023	9 days	Roll-on online admissions for 2 nd & 3 rd Year
2	30/06/2023 to 08/07/2023	9 days	Submission of 1 st year online Admission Form
3	08/07/2023 at 5.00 PM	01 day	Display of 1 st merit list
3.	10/07/2023 to 12/07/2023	03 days	Fee to be deposited
4.	12/07/2023 at 5.00 PM	01 day	Display of 2 nd merit List
5.	13/07/2023 to 14/07/2023	02 days	Fee to be deposited
6.	15/07/2023 to 17/07/2023	03 days	Orientation of 1 st year students
7.	18/07/2023 onwards	Regular Teaching	

Note : Roll-on admissions mean the students who have appeared in the First and Second year will seek admission in next higher class after fulfilling all codal formalities through online mode.

GOVT. DEGREE COLLEGE DEHRA

DISTT. KANGRA (H.P.) 177101

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Ph. : 01970-233564

INDEX

Sr. No.	Contents	Page No.
1	Our Vision & Mission	2
2	Introduction	2
3	Faculty Profile	4
4	Admission Committee	5
5	Mode of Admission	5
6	Rules & Procedure for Admission	6
7	Administrative & Co-Curricular Assignments	7
8	Choice Based Credit System (CBCS)	10
9	Course Evaluation	11
10	Detail of Course Under CBCS	12
11	Syllabus	13
12	Leave Rules	16
13	Lecture Attendance	16
14	Annual Prize Distribution Function	17
15	College Magazine “Vyas Dhara”	17
16	Co-Curricular Activities	17
17	Parents Teachers Association (PTA)	17
18	College Students Central Association (CSCA)	17
19	Celebration of Days	18
20	Conduct & Discipline	18
21	Scholarships	19
22	Fee Structure	19
23	Anti-Ragging and Discipline Rules	20

Our Vision & Mission

Education and Knowledge enables an individual to fight against ignorance, social evils & shortcoming in character. It shapes and moulds the person as a responsible citizen; creative and enlightened human being with an aim to have a transformative impact on society.

Government College, Dehra resolves to move forward to provide an educational environment so that students realize their full potential in their chosen discipline and attain quality education to face the challenges of future and serve the country and human community at large academically, technologically and culturally with sound human resources.

Introduction

Government College, Dehra in District Kangra (Himachal Pradesh) came into the existence in the year 2017 vide Notification No. EDN-A-Ka (1)-2/2012-Pt-1 dated: 1st May 2017 and started functioning

w.e.f June 2017. Govt. College Dehra was earlier affiliated to Himachal Pradesh University, Shimla Vide Notification No.-1-677/2017-HPU(Acad)-A dated 21st June 2017. Now, from the session 2022-23 this college being situated in Kangra District is affiliated to Sardar Patel University, Mandi vide Notification No. SPU-Mandi/CDC/2022-3387 dated 24/05/2022.

Dehra is the one of the oldest tehsil in Himachal Pradesh and its history traces back to the British regime and further the town of Dehra is cited as a place where traders and foreign invaders used this place as a DERA(Camp) for their expedition to hill states around early 17th century. With times, it may possible that the name DERA got changed to DEHRA. The official name of the town during British Raj was *Dera*; another version related to the nomenclature states that the name “DEHRA” is because it has the temples of many gods and goddesses, including that of Radha-Krishana and “DEHRA” in *Pahari* means a *temple*. It was converted into a tehsil by the British in 1868 from where it started its journey of evolution and development.

The mythological existence of this small river side town is associated with Gopipur where a fierce battle is said to be fought between Lord Krishna and the demon King Kalyavana on the other shore of river Beas. An ancient Pandav temple is the oldest temple in the town aging from the time of Mahabharata. Dehra is surrounded by the places of tourist interest. The town falls in the vicinity to the Holy shrines of Jawalamukhi (12 Kms), Chintapurani (20 Kms), Baglamukhi (12 Kms), Kaleshwar Mahadev (10 Kms), Muchkund Mahadev (12 Kms) and Dhundeshwar Mahadev (12 Kms) from Dehra. The first heritage village of Himachal Pradesh Garli-Pragpur (10 Kms), Chanour Thakurdwara Temple (18 Kms), Rock Cut Temple-Masroor (38 Kms) and Maharana Pratap Sagar (Pong Dam), Rock-cut temple at Musroor draws thousands of tourists. Govt. College, Dehra is all set to work for the betterment of the society and welfare of the students with a vision that “All of us do not have equal talent but all of us have an equal opportunity to develop our talents.” Various cultural, academic and sports activities are successfully organised throughout the year which is likely to increase the strength of the students in the college. The student centric activities such as National Service Scheme (NSS), Red Ribbon Club, Rovers & Rangers, Road Safety club are gaining momentum throughout the year to this region. Dehra is the gateway to religious and adventure tourism in District Kangra.

With such kind of divine ambience around,. The college Magazine “VYAS-DHARA” has been successfully launched from session 2018-19.

At present college is being run on a makeshift arrangement in GSSS (Boys), Dehra. The School playground is open for our students as well. The Process of FCA is in progress and the day is not far when the students will have their own campus.

The Parent-Teacher Association (PTA) is an inalienable part of the college and is always assisting the college administration in development pursuits. Riding on the enthusiasm of making this college, a

centre of academic excellence, Govt. College Dehra seeks benign co-operation from all the corners of the society so that it emerges as a centre of learning and academic excellence.

FACULTY/STAFF PROFILE

Principal			Vacant
A. Arts Faculty			
Department of Economics			
1.	Dr. Dinesh Kumar Sharma	Asstt. Professor	LLB, MBA, MA, M. Phil, Ph. D
Department of English			Vacant
Department of Hindi			
1.	Dr. Manjoo Kumari	Asstt. Professor	MA, M. Phil, Ph. D
Department of History			
1.	Sh. Sanjay Kumar	Asstt. Professor	MA, B. Ed, M. Phil. Ph. D (Pursuing)
Department of Political Science			
1.	Sh. Parveen Kumar	Asstt. Professor	MA, M. Phil, Ph. D (Pursuing)
B. Commerce Faculty			
1.	Mrs. Nisha Kumari	Asstt. Professor	M. Com, M. Phil, Ph. D (Pursuing)
2.	Smt. Shivani Gupta	Asstt. Professor	M. Com, M. Phil, Ph. D (Pursuing)
Library Staff			
1.	Smt. Chand Rani	Asstt. Librarian	BA, B. Lib. Sc.
Ministerial Staff			
1.	Sh. Ashok Kumar	Office Superintendent	BA, B. Lib. Sc., MA (Pol. Sc.)
2.	Sh. Munish Bhalwal	JOA (IT)	BA, B.P. Ed.
3.	Junior Assistant	Vacant	
Class IV Staff			
1.	Sh. Jeevan Singh	Peon cum Chowkidar	
2.	Smt. Savitri Devi	Peon cum Chowkidar	
3.	Sh. Yash Pal	Peon cum Chowkidar	

ADMISSION CALENDER FOR SESSION 2023-24

Sr. No.	Dates/Period	Days
1.	Submission of Admission Forms (Online Mode)	30/06/2023 to 08/06/2023
2.	Display of 1 st Merit List	08/07/2023 at 5.00 PM
3.	Fee to be deposited	10/07/2023 to 12/07/2023
4.	Display of 2 nd Merit List	12/07/2023 at 5.00 PM
5.	Fee to be deposited	13/07/2023 to 14/07/2023
6.	Orientation of 1 st Year Students	15/07/2023 to 17/07/2023
7.	Regular Teaching	18/07/2023 onwards
8.	BA/B. Com. Second & Third year - Roll on Basis from 30/06/2023 to 08/07/2023	

Note:- Admission is open for all students on Roll On Basis, who are otherwise eligible without waiting for the final result.

Roll on system means the students who has appered in the 1st & Ind year will go to the 2nd year and 3rd year respectively as per the schedule without waiting for result of 1st year and 2nd year. However, She/he will have to fulfil all the formalities laid down by the college authorities, like filling up the admission form, and depositing the prescribed fees. This will help to start the regular teaching in time. House examination will be held in the month of October 2021 before Diwali break as per convenience of the college Principal.

ADMISSION COMMITTEE

Chief Convenor: Prof. Nisha Kumari

Committee for BA/B. Com. I, II & III

1. Prof. Parveen Kumar (Convenor)
2. Dr. Manjoo Kumari (Member)
3. Prof. Shivani Gupta (Member)

MODE OF ADMISSION

This year college adopted the online mode of admission. Students have to get registered and fill the admission form online through college website www.gdcdehra.in. Admission to B.Com./B.A. (1st Year will be made strictly on the basis of merit in the qualifying examination (10+2). The reservation of seats of various categories and sub categories will be applicable as per the reservation roster of S.P.U./H.P. Govt. Admission to 2nd year and 3rd year will be on roll on basis. Roll on system means the student who

has appeared in 1st year will go to 2nd year and appeared in 2nd year will go to 3rd year as per the schedule of admission without waiting for the result of 1st year and 2nd year.

RULE & PROCEDURE FOR ADMISSION

Candidate seeking admission to this college is required to note the following instructions:

- (1) A student seeking admission shall be required to get registered for admission through college website www.gdcdehra.in and follow the steps for admission.
- (2) All the particular in the prescribed admission form must be legibly and completely filled up by the candidate. Every student must have personal E-mail Id & Aadhar linked bank account.
- (3) **Each applicant has to produce the following certificate/documents before the admission committee.(Self-Attested photocopies of the same are essentially to be attached):**
 - a. Matriculation certificate;
 - b. Detailed Marks Sheet (Original) or Previous/Qualifying examination Passed;
 - c. Character certificate (original) from the head of the institution last attended;
 - d. Aadhar Card;
 - e. Proof of Aadhar linked bank account;
 - f. Two photographs of self and one photograph of Father/mother/Guardian (all coloured and passport size);
 - g. Himachali Bonafide Certificate (Only for girl applicants);
 - h. Category Certificate in case of SC/ST/OBC/Specially abled/sports/cultural capacity;
 - i. Migration Certificate (in original), if +2 is passed from a board other than HP board.
- (4) Every candidate will appear personally before the admission committee at the time of admission along with his/her Parents/Guardian (Guardian means only blood relation and not a student of this college in a case).
- (5) In case a student is allowed to join provisionally subject to the production of migration Certificate Eligibility Certificate , he/she shall continue his/her studies in this college entirely at her/his own risk.
- (6) After filling up the admission form in all respect and following due procedure, the student will appear before the admission committee.
- (7) The student whose name shall appear in the list of selected candidates is required to deposit the college dues in full as per the schedule. If any student fails to deposit the fee within stipulated time, his/her seat shall be treated vacant and will be allotted to next student in the waiting list.
- (8) A student seeking exemption from tuition fee for disability must attach an attested copy of disability certificate issued by the competent authority clearly indicating the extent of disability as per the requirement of university rules.
- (9) Admission will be purely on merit basis and the availability of number of seats in each stream.
- (10) Admission will be made by strictly adhering to fulfilment of eligibility conditions.
- (11) Those students who are placed under compartment in +2 examinations under H.P Board or any other Board held in March 2019 are not eligible to seek admission in 1st year of any stream.
- (12) A candidate who has passed/cleared all the five papers including English from the National Open School New Delhi is eligible to take admission in 1st year (vide letter no. 4-9/94 HPU (Acad) of dated April 29,2002. However, a candidate failed in any subject, out of five subject is not eligible for admission as per university ordinance.

- (13) The candidates who have passed the qualifying examination with Commerce stream shall be given reference in admission to B.Com programme.
- (14) In case of gap of one year or more , following passing of qualifying exam, the applicant is essentially required to submit a self-signed declaration for justification of gap regarding intervening period between leaving the institution last attended and the date of admission in the college. In such case, a latest character certificate from the Panchayat Pradhan of the village concerned or any Gazetted officer shall also be required. **(The Character Certificate must not have been issued more than six month prior to the date of admission)**
- (15) Rules for admission are subject to change as per HPU notification (s) from time to time. Any changes regarding the rules governing admission shall be duly notified on the college notice board.
- (16) A student shall be liable for cancellation of his/her admission if he/she furnishes incomplete/wrong/false information and disciplinary action may be initiated against such candidates as per rules.
- (17) Notwithstanding eligibility for admission, the Principal can refuse admission if the conduct of a student has not been up to the mark during his course of studies in the college.
- (18) All admission shall be provisional whose regularisation shall subject to final approval by S.P. University/H.P. University.
- (19) One seat is exclusively reserved for single 'Girl Child' of the parents in each stream in addition to usual no. of seats.
- (20) One seat is exclusively reserved for ward of Kashmiri Migrants in each stream (Letter no. EDN-H(8)-4(1) 2001-GNEL).
- (21) Applicant must not be more than 23 years (25 years for girls) of age on 01/07/2023 and must not have been born earlier to 01/07/2000 (01/07/1998). However, in case of overage candidate the Vice-Chancellor may allow age relaxation up to 6 months. In case of SC/ST age relaxation up to 3 years is allowed as per rules.

ADMINISTRATIVE AND CO-CURRICULAR ASSIGNMENTS (2023-24)

1. College Purchase Committee

- | | |
|------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Dr. Manjoo Kumari | Member |
| 3. Sh. Ashok Kumar | Member |

2. College and CSCA Advisory Committee

- | | |
|------------------------|----------|
| 1. Prof. Nisha Kumari | Convenor |
| 2. Dr. Manjoo Kumari | Member |
| 3. Prof. Shivani Gupta | Member |

3. Women Grievance Redressal Cell cum Anti Sexual Harassment Committee

- | | |
|------------------------|----------|
| 1. Prof. Nisha Kumari | Convenor |
| 2. Dr. Manjoo Kumari | Member |
| 3. Prof. Shivani Gupta | Member |

4. Anti- Ragging and Proctorial Committee

- | | |
|------------------------|----------|
| 1. Prof. Nisha Kumari | Convenor |
| 2. Prof. Parveen Kumar | Member |
| 3. Dr. Manjoo Kumari | Member |
| 4. Prof. Shivani Gupta | Member |
- 5. Press Committee**
- | | |
|-----------------------|----------|
| 1. Prof. Nisha Kumari | Convenor |
| 2. Dr. Manjoo Kumari | Member |
- 6. Scholarship committee**
- | | |
|--------------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Dr. Manjoo Kumari | Member |
| 3. Prof. Shivani Gupta | Member |
| 4. Sh. Manish Bhalwal (J.O.A.) | Member |
- 7. Cultural Affairs Committee**
- | | |
|------------------------|----------|
| 1. Prof. Nisha Kumari | Convenor |
| 2. DR. Manjoo Kumari | Member |
| 3. Prof. Shivani Gupta | Member |
- 8. Time-Table Committee**
- | | |
|-----------------------|----------|
| 1. Prof. Nisha Kumari | Convenor |
| 2. Dr. Manjoo Kumari | Member |
- 9. Sports Committee**
- | | |
|------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Prof. Shivani Gupta | Member |
- 10. Water, Electricity, Telephone ,Sanitation
Affairs,Repairs& Rennovation Committee**
- | | |
|--------------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Prof. Shivani Gupta | Member |
| 3. Sh. Ashok Kumar(Off.Supdt.) | Member |
- 11. Bus-Pass Attestation cum University
forms Attestation Committee**
- | | |
|------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Prof. Shivani Gupta | Member |
- 12. First Aid Committee**
- | | |
|------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Prof. Shivani Gupta | Member |
- 13. Refreshment & Decoration Committee**

- | | |
|------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Prof. Shivani Gupta | Member |
- 14. Rusa Affairs Committee**
- | | |
|------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Prof. Shivani Gupta | Member |
- 15. Bursar**
- | | |
|-----------------------|--|
| 1. Prof. Nisha Kumari | |
|-----------------------|--|
- 16. Nodal officer (AISHE)**
- | | |
|------------------------|--|
| 1. Prof. Parveen Kumar | |
|------------------------|--|
- 17. Rovers Unit Incharge**
- | | |
|-----------------------|--|
| 1. Prof. Sanjay Kumar | |
|-----------------------|--|
- 18. Rangers Unit incharge**
- | | |
|------------------------|--|
| 1. Prof. Shivani Gupta | |
|------------------------|--|
- 19. Red-Ribbon Club**
- | | |
|---------------------|--|
| 1. Prof. Nisha Rana | |
|---------------------|--|
- 20. Career Guidance Cum Campus Placement Cell**
- | | |
|------------------------|----------|
| 1. Prof. Nisha Rana | Convenor |
| 2. Prof. Parveen Kumar | Member |
| 3. Prof. Shivani Gupta | Member |
- 21. House Examination Committee**
- | | |
|------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Prof. Shivani Gupta | Member |
- 22. Library Committee**
- | | |
|------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Dr. Manjoo Kumari | Member |
- 23. Internal Quality Assurance Committee (IQAC)**
- | | |
|------------------------|----------|
| 1. Prof. Nisha Rana | Convenor |
| 2. Prof. Parveen Kumar | Member |
| 3. Prof. Shivani Gupta | Member |
- 24. Campus Beautification Committee**
- | | |
|------------------------|----------|
| 1. Prof. Parveen Kumar | Convenor |
| 2. Dr. Manjoo Kumari | Member |
| 3. Sh. Jeevan | Member |
- 25. Research Development Committee**

- | | |
|------------------------------------|----------|
| 1. Prof. Nisha Kumari | Convenor |
| 2. Dr. Manjoo Kumari | Member |
| 3. Sh. Ashok Kumar (Office Supdt.) | Member |

CHOICE BASED CREDIT SYSTEM (CBCS)

The CBCS provides an opportunity for the student to choose courses from amongst the prescribed ones comprising Core, Elective, (DSEs, AECCs, SECs and GEs). Evaluation follows the grading system, which is considered to be better than the conventional marks systems. The uniform grading system in the entire higher education in India will benefit the students to move across institutions within India and across countries. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

Choice Based Credit System (CBCS) for B.Com/B.A (Eligibility for Admission): A pass in the Higher Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of school Education or an examination accepted as equivalent to that by the various bodies of the H.P University.

ELIGIBILITY FOR THE DEGREE: The candidates shall have to undergo the prescribed courses of study in a college affiliated to H.P University for the period not less than three academic years (and not more than five academic years) and pass the examination prescribed and fulfil such conditions as have prescribed therefore. For the degree (B.A/B.Com), the student will have to cumulate a minimum of 132 credits successfully (44 credits for each year).

OUTLINE OF CHOICE BASED CREDIT SYSTEM: The UG programme in a college affiliated to the HPU will comprise the following categories of courses.

I Discipline Specific Core (DSC): A course, which should compulsory, be studied by a candidate as a core requirement is termed as a Core Course.

II Elective Core: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline subject of study or which provides an extended scope or which enables an exposure to some other discipline subject domain or nurtures the candidate's proficiency /skill is called an Elective Course.

a. Discipline Specific Elective (DSE) Course (2 each for regular courses): Elective courses offered by the main discipline/subject of study are referred to as Discipline specific Elective course. The University/Institution may also offered discipline related Elective Courses of interdisciplinary nature(to be offered by main discipline/subject of study)

b. Dissertation/Project Work: An elective courses of 6 credits, designed to acquire special/advanced Knowledge, such as supplement study/support study to a project work ,which a candidate studies on his

own with an advisory support by a teacher/faculty member is called dissertation project work . A project/ Dissertation work may be again given in lieu of a discipline specific elective paper.

c. Generic Elective Courses (GEC): An elective course chosen generally from an unrelated discipline/ subject, with an intention to seek exposure to other subject discipline is called a Generic Elective Courses. A core courses offered in discipline/subject may be treated as an elective by other discipline/subject and vice versa and such elective may also be referred to as Generic Elective.

III. Ability Enhancement Courses (AEC)/Competency Improvement Courses Skill Development

Courses/Foundation Courses: The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Courses (AECC) and AE Elective Courses (AEEC). “AECC” courses are the courses based upon the content that leads to knowledge enhancement. These [(1) Environmental Science, (II) English/MIL Communication] are mandatory for all discipline. AEEC courses are value-based and/or skill-based and are aimed providing hands-on-training, competencies, skills to the students.

a. Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/MIL Communication.

b. Skill Enhancement Courses (SEC) (minimum 4): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

CREDITS: The term ‘credit’ refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it.

For the purpose of credit determination, instruction is divided into three components:-

i.) Lectures (L) : Classroom lectures of one hour duration.

ii.) Tutorials (T): Special, elaborate instructions on specific topics (from Lectures) of one hour duration. It consists of participatory discussion/desk work/ problem solving/ brief seminar on a topic or any such other novel method that makes learners absorb and assimilate more effectively the contents delivered in a lecture session.

iii.) Practicals(P):Field exercise in which the student has to perform experiments or other practical work of two hour duration Practice session consists of hands on experience/ laboratory experiments/Field Studies/ Case studies that equip students to acquire that much required skill component. Each one of these components is considered as equal to one credit. One lecture (L) as well as one Tutorial (T) of one hour a week is considered as one hour Tutorials per week is considered as one credit. If T is the numbers of one hour Tutorials per week, and P is the numbers of two hour Practicals per week, the credit weightage for a particular course can be written as:- $C=L+T+P$. The total minimum credits require for an undergraduate degree programme is 132. Credits of a course also indicate the weightage of a course for calculating Grade Point Average (GPA). Through credits are not directly related to marks, as a thumb rule we may consider 1 credit = 25 marks.

COURSE EVALUATION

The CBCS evaluation system comprises of the following two components:

Continuous Comprehensive Assessment (CCA) and End-Semester/Year Examination (ESE/EYE)

Note: A student will have to pass both the components i.e. CCA and ESE/EYE separately with minimum 35 Percent marks in each component to become eligible to be declared successful in a course. The overall pass percentage is 45 (Forty five percent)

1. CONTINUOUS COMPREHENSIVE ASSESSMENT:

Continuous comprehensive assessment shall be carried out in the form of quizzes, assignments, group discussion, seminars, one minor test and shall be reflected in the syllabi for a course of study.

Continuous Comprehensive Assessment (CCA) Scheme-For 30% of total marks i.e.100, for a course in a semester.

Mid Term Test Marks	Class test	Tutorials/assignment/ Seminar presentation	Attendance	Total Marks
10	5	10	5	10+5++10+5=30

Marks for Attendance: Criterion for marks on the basis of class-room attendance(0-5) under component CCA/IA is defined follows:

75%=Zero (0) mark

75-80%=1 marks

2. END SEMESTER /YEAR EXAMINATION (ESE/EYE):The remaining 70% of the final grade of the student in a course will assessed on the basis of end year examination that will be for three hours duration and will cover entire syllabus of the course.

3. PROJECT WORK: Project in any course shall be for 100 marks and the 70:30 marking ratio shall be 30 marks for synopsis submission (CCA/Year) and remaining 70 marks (ESE) to be distributed as 50 marks for Dissertation +20 marks for Viva Voce.

DETAILS OF COURSE UNDER CBCS (2021-22)

BACHELOR OF ARTS (B.A.)/BACHELOR OF COMMERCE (B.Com.)

Year	Course	Course	Credit	TOTAL CREDITS (132)
Ist Year	English/Hindi/MIL- Subject-1	Lang. Core DSC-1A (DSC-1)	6 6	
	Subject-2	DSC-2A (DSC-2)	6	
	(English/Hindi/MIL Communication)/EVS	AECC-1	4	
	English/Hindi/MIL-1	Lang. Core	6	
	Subject-1	DSC-1B (DSC-3)	6	
	Subject-2	DSC-2B (DSC-4)	6	
	(English/Hindi/ MIL/Communication)/EVS	AECC-2	4	
	English/Hindi/MIL-1	Lang. Core	6	
IInd Year	Subject-1	DSC-1A (DSC-5)	6	
	Subject-2	DSC-2A (DSC-6)	6	
	(SEC1 or SEC 2)	SEC-1	4	
	Eng/Hindi/MIL-1	Lang. Core	6	
	Subject-1	DSC-1B (DSC-7)	6	
	Subject-2	DSC-2B (DSC-8)	6	
	(SEC-3 or SEC-4)	SEC-2	4	
	Subject-1	DSE-1A (DSE-1)	6	
IIIrd	Subject-2	DSE-2A (DSE-2)	6	

Year	(SEC-5 or SEC-6)	SEC-3	4
		GE-1	6
	DSE-II	DSE-1B (DSE-3)	6
	DSE 1 & 2 DSE3 & 4 (Sub		
	Subject-2	DSE-2B (DSE-4)	6
	SEC-7 or SEC-8	SEC-4	4
	Generic Elective	GE-2	6

SYLLABUS

A. FACULTY OF COMMERCE (B.COM.)

Course Code	Course Title	Course Type
Year I		
BC1.1	Financial Accounting	DSC-I
BC1.2	Business Organisation and Management	DSC-2
BC1.3	Business Law	DSC-3
BC1.4	Business Statistics & Mathematics	DSC-4
Year II		
BC2.1	Company Law	DSC-5
BC2.2	Income Tax & Practice	DSC-6
BC2.3	Computer Application in Business	SEC-I
BC 2.4	Corporate Accounting	DSC-7
BC 2.5	Cost Accounting	DSC-8
BC 2.6	E-Commerce	SEC-2
Year III		
BC 3.1	Any one of the following	
	a. Human Resource Management	
	b. Principles of Marketing	
	c. Fundamental of Financial Management	DSE-I
	Any one of the following:	
	a. Corporate Governance and Auditing	DSE-2
BC 3.2	b. GST	
BC 3.3	Entrepreneurship	SEC-3
ECONA 313	Economy of Himacahal Pradesh	GE-1
	Any one of the following Discipline:	
	a. Corporate Tax Planning	
BC 3.5	b. Banking & Insurance	DSE-3
	c. Management Accounting	
	d. Computers and Accounting System	
	Any one of the following Discipline:	
	a. International Business	DSE-4
BC 3.6	b. Office Management & Secretarial Practice	

	c. Fundamental of Investment	
	d. Consumer Protection	
BC 3.7	Personal Selling and Salesmanship	SEC-4
	ECONA 314 Indian Economy	GE-2

FACULTY OF ARTS (POLITICAL SCIENCE)

Year/Sem.	Discipline Specific Core (DSC) Courses (Compulsory) Inter- Disciplinary	Discipline Specific Electives (DSE)	Skill Enhancement Courses (SEC)	Generic Elective Courses (GEC)
1 Year	DSC I : Introduction to Political Theory DSC 2: Indian Govt.& Politics			
II Year	DSC 3: Comparative Govt. & Politics SEC– I Legislative Support DSC 4 : Introduction to International Politics			
III year		DSE- 1 Democracy & Government DSE- 2: Understanding Globalisation	SEC -3 Democratic Awareness with Legal Literacy SEC–4 Conflict	GE -1 Society Economy & Politics in Himachal Pradesh GE– 2 Human Rights & Gender Environment

FACULTY OF ARTS, Commerce: ENGLISH

Subject	Subject Title	Course Code	Course Type AECC/SEC/DSE or DSC/GE
English	English -I Core ENGLISH	ENG CE101	CC
	English Literature-1 (Essays, Stories & Poems)	ENG DSC102	DSC
	English Literature-2 (Essays, Stories & Poems)	ENG DSC103	DSC
	English (Writing Skills)	ENG AECC104	AECC
English	English -2 Core ENGLISH	ENG CE 201	CC
	British Literature	ENG DSC202	DSC
	Literary Cross Currents	ENG DSC203	DSC

AEEC/SEC-1: Creative Writing Book and Media Reviews	ENGAEEC- SEC204	AECC/SEC
AEEC/SEC-2: Translation Studies and Principal of Translation	ENGAEEC- SEC205	AECC/SEC

FACULTY OF ARTS (ECONOMICS)

Year/Sem.	Discipline Specific Core (DSC) Courses (Compulsory)	Discipline Specific Electives (DSE)	Skill Enhancement Courses (SEC)	Generic Elective Courses (GEC) Inter- Disciplinary
I Year	DSC I: Principles of Microeconomics-I DSC2: Principles of Microeconomics – II			
II Year	DSC3: Principles of Macroeconomics-I DSC4: Principles of Macroeconomics-II		SEC-1 Statistical Methods – I SEC-2 Statistical Methods – II	
III Year	DSE-I Indian Economy DSE-2 Development Economics	SEC-3 Public Finance SEC-4 Money and Banking	GE-1 Economy of Himachal Pradesh GE-2 Development Economics	

FACULTY OF ARTS (HISTORY)

I Year	DSC I: History of India from the Earliest Times upto 300 CE DSC2: History of India from c.300 to 1206		
II Year	DSC3: History of India c. 1206-1707 DSC4: History of India from 1707-1950		SEC-1 Historical Tourism SEC-2 Introduction to Archaeology
III Year	DSE-1 Modern & Contemporary World History-1 1871-1919 DSE-2 Modern & Contemporary	SEC-3 Understanding Popular Cultural SEC-4 Indian History Cultural	GE-1 Social Religious reform Movements in India (19th & 20th Century) GE-2 History

FACULTY OF ARTS (HINDI)

I Year	DSC I: Hindi Sahitya Ka Itihas		
	DSC2: Madhyakalin Hindi Kavita		
II Year	DSC3: Aadhunik Hindi Kavita	SEC-1 Karyalya Hindi	
	DSC4: Hindi Gadya Sahitya	SEC-2 Anuvad Vigyan	
III Year	DSE-1 Lok Sahitya	SEC-3 Aalekh Evam Rang Mach	GE-1 Aadhunik Bhartiya Sahitya
	DSE-2 Chaaya Vaadotra Kavya	SEC-4 Chal Chitra Chitra Lekhan	GE-2 Srijnatmak Lekhan ke Vividh Kshetra

LEAVE RULES

GENERAL LEAVE & DUTY LEAVE RULES:

Students are required to attend their classes regularly and punctually as soon as the time table is notified. Student(s) can proceed on leave only with a prior permission from concerned tutor after applying a leave proforma available in the college. Concerned tutor can recommend maximum leave up to 3 days. Senior tutor can recommend maximum leave up to 7 days. For a long leave i.e. for more than 7 days, student must get the application recommended by the concerned tutor and sanctioned by principal before proceeding on leave. The name of students who remains absent, without prior sanction of leave for six consecutive days, will be struck off from the college rolls automatically. Readmission is the sole discretion of the principal and it can be allowed within 10 days. However, under special circumstances/exceptional cases (having unavoidable situation and sufficient reason on the part of student to go on such leave), the Principal can consider such leave case on the special recommendation of tutor concerned. Leave for sickness must be accompanied by a medical certificate from the competent medical authority.

Participation by the students in Sports/Cultural/NSS/Co-curricular activities/inter-college or university competitions shall be considered as duty leave (for the duration of respective competition(s) or activity) subject to the condition that it has been duly got recommended by the concerned activity incharge (s) and approved by the Principal before the concerned of such event.

LECTURE-ATTENDANCE: The students are essentially required to be punctual and regular in their classes according to the universities rules, every students must attend at least 75% Lectures both in theory

and practical separately which forms the basis of awarding internal assessment and granting permission for taking End-semester-Examination. The Principal can condone the shortage up to 10% in special deserving cases.

ANNUAL PRIZE DISTRIBUTION FUNCTION

The college organizes Annual Prize Distribution Function towards the end of each academic session, date for which is duly notified well in advance. Prizes are awarded to those students who excel in the field of academics, sports, cultural, NSS and other Co-curricular activities.

COLLEGE MAGAZINE “VYAS DHARA”

The college magazine “VYAS DHARA” is published on yearly basis to give expression to the creative writing and talent of the students. The magazine has four sections. Each section is edited by the student editor under the able guidance of staff editor appointed for this purpose.

CO-CURRICULAR ACTIVITIES

Various co-curricular activities in the classrooms helps in imparting knowledge to the students unless these activities are taken up, education can never be holistic in true trumps. Activities such as Debates, Skills, Poster-making, Rangoli, Essay writing & Music etc. are organised to help integrating the vital aspects of an individual's outer and inner self namely the body, mind and soul.

The College provide excellent facilities to sportsperson who wish to make mark indifferent sports Activities like High Jump, Long Jump, Badminton, Football Volleyball, Basketball, Kabaddi and Shot-put etc.

PARENTS TEACHERS ASSOCIATION (PTA)

PTA plays a vital role in the development and smooth functioning of the institution by rendering co-operation to college administration. The association is run by the elected executive committee which helps in taking various decisions. At the time of admission the students contribute towards PTA fund as may be decided by the PTA from time to time.

CSCA

The college students' body called the CSCA is elected as per the norms and direction of HPU. It follows the recommendation of Lyngdoh committee. The CSCA extends helping hand to the college administration in the smooth functioning of all activities.

CELEBRATION OF DAYS

1. World Environment Day	5th June	7. N.S.S. Day	24th Sept.
2. World Population Day	11th July	8. World AIDS Day	01st Dec.
3. Independence Day	15th Aug.	9. Statehood Day	25th June
4. Energy Day/ Sadbhavana Diwas	20th Aug.	10. Republic Day	26th Jan.
5. Teacher Day	5th Sept.	11. Science Day	28th Feb.
6. Hindi Diwas	14th Sept.	12. International Women Day	8th March

CONDUCT AND DISCIPLINE

Every College Student automatically comes under the code of discipline in the college campus. Any act of indiscipline will invite disciplinary action against the student(s). The code of discipline is as under:-

1. Students' behaviour shall be marked by courtesy, dignity and respect for others. Indecent behaviour towards faculty members or fellow students shall invite disciplinary action.
2. **Use of mobile phones is strictly prohibited in the college rooms and it should be in the silent mode while the student is in the college campus. However, it can be used in the zone specified by the college administration.**
3. Adherence to the college rules and regulations is compulsory. Ignorance of the rules/regulation/orders as issued from time to time is no excuse. Students are expected to go through the hand book of information and college notice board(s) regularly. Defaulter shall invite penalties/disciplinary action.
4. Smoking or consumption of alcohol/drugs/narcotics/intoxicants/chewing tobacco/pan masala etc, in the college campus is strictly prohibited and punishable under law.
5. Idle sitting on wayside leading to college/parapet junction/unauthorised location in the campus will tantamount to an act of indiscipline.
6. Every student Id is required to carry his/her valid identity card and show the same to college authorities on demand. A Student without I-Card can be asked by the college authorities to leave the campus. Habitual offenders may even be fined/ handed over to police as an outsider.
7. Torturing physically or mentally, eve teasing/passing derogatory remarks or making gestures to the new entrants shall tantamount to ragging which leads to punishment under law and may lead to one's expulsion from the college writing slogan, misbehaviour with students/faculty/other staff members in all manifestations are serious acts of indiscipline and shall invite severe punishment as per recommendations of College Discipline Committee (CDC) and existing rules.
8. Bringing outsiders into the college campus without any valid official works by college students will be considered a violation of code of conduct.
9. Writing slogans on walls putting private notices on the college notice board, writing obscene remarks on the desks, disfiguring any piece of furniture, holding assembly or general house etc. in college premises especially without prior permission of strictly prohibited.
10. Any student found causing damage to building, furniture, electric fitting, fans, laboratory equipment etc. of college shall have to deposit the matching amount of the cost of items damaged. Besides it, disciplinary action may be initiated against such defaulters.
11. Every students must observe physical distancing in the Campus as per the COVID-19 SOPs/Guidelines issued by the Government of India/Himachal Pradesh from time to time.
12. No student will be allowed to enter in the Campus without proper mask.

13. Parents/Guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.
14. Students coming to the college on personal vehicles must carry Regn. Certificate/Helmet with them. They are further directed to obey traffic rules. No horn in the college premises.
15. Students should not use mobile in the classroom. It should be on silent mode in the college campus.

SCHOLARSHIPS

Various scholarships and awards regulated by the rules available in the college:

- | | |
|---|------------------------------------|
| 1. Govt. of India Scheduled Tribe/Schedule Caste Scholarships | 4. IRDP Scholarships |
| 2. Minority Students Scholarship Scheme | 5. Divyangjan Scholarships |
| 3. Maharishi Valmiki Chhatravriti Yojna | 6. Kalpana Chawla Chatrvriti Yojna |

FEE STRUCTURE

The fee structure given below as per the H.P Government Notification EDN Khas(8) I/2001 dated 01/06/2010 and Himachal Pradesh Directorate of Education letter No. EDN-H (21) A (3) 20/2010-V dated 03/06/2012.

Details University Fee/Funds		Annual Charges	
Sr. No	Fee Structure	Boys	Girls
1	(I) Admission Fee	25/-	25/-
	(II) Tuition Fee	600/-	For Himachali Bonafide only= NIL
			Practical fee per month
(i)	University Registration Form Fee	10/-	10/- Computer=15/-
(ii)	H.P.U. Sports Fee	15/-	10/- Commerce = 90/- Per Paper
(iii)	Holiday Home Fee	01/-	01/-
(iv)	H.P.U. Youth welfare Fund	15/-	15/-
(v)	H.P.U. Development Fund	250/- and 100/- IRDP	250/- 100/- IRDP
(vi)	Cultural Activity	20/-	20/-
(vii)	Mid Term Exam.	40/-	40/-
(viii)	Magazine Fee	50/-	50/-
(ix)	Student Aid	02/-	02/-
(x)	Campus Beautification	10/-	10/-
(xi)	Book Replacement	25/-	25/-
(xii)	Health Fund	06/-	06/-
(xiii)	Furniture Repairs Fund	10/-	10/-
(xiv)	Computer-I	20/-	20/-
(xv)	Amalgamated Fund	300/-	300/-
(xvi)	Identity Card	10/-	10/-
(xvii)	Building Fund	120/-	120/-
(xviii)	R & R	60/-	60/-
(xix)	Sports Fund	240/-	240/-
(xxi)	PTA Fund	500/-	500/-
(xxii)	Library Fund (Ist Year only)	100/-	100/-

Note:-

1 Late fee charged 10/- or as per the university Rules

2 A fee of 20/- to be deposited if a duplicate I-card is required

3 University examination fee will be charged in addition to the dues

PTA contribution will be Paid in two equal instalment of Rs 225/- +225/- =450/-

Absence and other Fines

Absence From Theory	Rs 01/- per period
Absence from Practical	Rs 03/- per Practical
Absence from house examination (MTT)	Rs 50/- per paper
Late payment of dues	Rs 01/- per days
Late return of library books	Rs 01/-per days
Re-admission fee first time	Rs.100
Re-admission fee second time	Rs. 200

Note:- 1) In Case a student does not deposit college dues, his/her name will be automatically struck-off from the college rolls.

2) If a student does not claim refundable security deposits within one year of leaving the college his/her claim of refund there after shall not be entertained.

3) All the students are advised not to pay money to any officials of the college without proper receipt.

ANTI-RAGGING AND DISCIPLINE RULES

In order to have zero tolerance for ragging and its total elimination in the educational institutions, the Hon'ble Supreme Court of India vide its orders dated 4th May, 2001, 16th May 2007 and 11th Feb, 2009 has directed as here under:

1. Ragging is strictly prohibited in the institution.
2. Anyone indulging in ragging is liable to be punished appropriately. Punishment shall be exemplary and justifiable harsh.
3. Punishment for ragging includes:
 - (i) Imprisonment/ fine or both.
 - (ii) Expulsion from the institution, suspension from institution or classes for a limited period and fine with a public apology.
 - (iii) Withholding scholarship or other benefits.
 - (iv) Debarring from representation in events.
 - (v) Withholding results.
 - (vi) Suspension or expulsion from hostel or mess and the like.
4. If the individuals committing or abetting ragging are not identified, collective punishment shall be resorted to.
5. Character/Migration certificate(s) issued by the institution shall have an entry apart from that of general conduct and behaviour to the effect whether the student had participated in ragging and in particular was punished for ragging.
6. In case the applicant is found to have indulged in ragging/indiscipline in the past or it is noticed later that he/ she had indulged in ragging, his/her admission may be refused or he/she would be expelled from the institution forthwith.

Note: In case of any emergency, the student(s) may contact any members of the proctorial Committee, Anti- Ragging Squads/Discipline Committee on the contact no. as mentioned against their name or college phone no. 01970-233564.

(For Himachal Pradesh University Act, Statues and Ordinances as amended till date, please log in the University Website: www.hpuniv.nic.in).

For any other information go through the college Website: <https://www.gdcdehra.in>



Ragging – A Punishable Offence

Ragging means any act, conduct or practice by which dominate power of senior students is brought to bear on the freshly enrolled or in any way considered junior by other students which involves physical and psychological assault or treat other students or use of force or violation of dignity and honour of such student or expose student to ridicule and affect their self esteem or entail verbal abuse, aggression, indecent gestures and obscene behavior.

Any student found involved in ragging will be punished strictly by the college authorities and such penalization may include :

1. Expulsion from the college.
2. Suspension from the classes.
3. Fine with a public apology.
4. With holding scholarships or other benefits.
5. Debarring from the representation in events.
6. Legal proceeding under criminal law shall be initiated. It include imprisonment for a term which may extend to 3 years or with fine which may extend to 50,000/- or with both.

Toll Free No. 1800-180-5522, Women Helpline No. 1091, 181

Where The Mind Is Without Fear

Where the mind is without fear and the head is held high
Where knowledge is free
Where the world has not been broken up into fragments
By narrow domestic walls

Where words come out from the depth of truth
Where tireless striving stretches its arms towards perfection
Where the clear stream of reason has not lost its way
Into the dreary desert sand of dead habit
Where the mind is led forward by thee
Into ever-widening thought and action
Into that heaven of freedom, my Father, let my country awake.



Use of Tobacco Products, Alcohol & Mobile Phone is Prohibited in the College Campus